

**DJ SUPPLY A/S**

Holger Danskes Vej 31  
DK- 8960 Randers SØ

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www.djsupply.dk ■

**Date:**  
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## Guideline for invoicing to DJ Supply A/S

Once a written collaboration agreement has been made with DJ Supply A/S, all orders already made or orders made for delivery after the date of signing the agreement, must be invoiced to DJ Supply A/S stating the following:

**In the invoicing address:** DJ Supply A/S

**In the delivery address:** Member company name

**Example:****Invoicing address:**

DJ Supply A/S  
Holger Danskes Vej 31  
8960 Randers SØ  
Denmark

**Delivery address:**

Brødrene Kier a.s.  
Beringvej 25  
8361 Hasselager  
Denmark

**Please note that the member name must ALWAYS be apparent from the delivery address – even in cases where delivery has taken place directly to a customer.**

**Electronic invoicing**

Electronic invoicing has a high priority for us, so you are very welcome to contact us in order to start up the process. DJ can receive electronic invoices in the formats OIOXML, OIOUBL (nemhandel) or EDI.

If you have any questions or comments for the above, please feel free to contact our accounting department.

Kind regards  
**DJ Supply A/S**